



POLICY STATEMENT

OCCUPATIONAL HEALTH AND SAFETY

This policy statement declares that **RIGHT CHOICE GROUP P/L** is responsible for the health and safety of its employees as prescribed by the Occupational Health and Safety Act or "WHS" Act in each relevant state and jurisdiction.

In fulfilling this responsibility, **RIGHT CHOICE GROUP P/L** acknowledges its "duty" to provide and maintain (as far as practicable) a working environment that is safe and without risks to health.

To meet the objectives of this policy statement, **RIGHT CHOICE GROUP P/L** is committed to conducting audits, inspections and reviews of its workplace and practices, establishing communication lines between its staff, employees and where applicable its contractors, to ensure that health and safety issues are regularly addressed.

We understand that the application of appropriate Health and Safety initiatives is most effective when a collaborative approach is used to identify and resolve Hazards and Risks.

Management

- We are responsible for the effective implementation of this policy statement.
- We shall appoint a "Responsible Person or Persons" to manage OHS in our workplaces.
- We Must fulfil our responsibilities identified under the applicable OHS & WHS Acts and Regulations in each state.
- Must ensure that the agreed procedures for regular discussion between the management, employees, contractors and it clients are followed and maintained.
- Must conduct regular assessments of the health and safety systems procedures and practices to eliminate risk (where practicable).
- Must provide induction, training and workplace inspections to safe guard all persons.
- Must prepare worker's rehabilitation and return-to-work programs as required.

Employees, Contractors & Suppliers

- Shall provide a "Duty of Care" to take care of their own health and safety, and of others that may be affected by their actions at work.
- Shall comply with all Company and legislative safety procedures and directions.
- Must not wilfully interfere with or misuse, equipment, facilities and safety measures provided and only act in the interest of all persons at the workplace.
- Must inform management of hazards and risks identified in the workplace and report any near miss, incident or accidents occurring within the workplace to their relevant supervisor.

RIGHT CHOICE GROUP P/L will regularly review its policies and procedures to assure compliance in the workplace and to effect any ongoing changes in legislation. We expect the co-operation of all stakeholders, to collectively establish and maintain our health and safety objectives and to create a safe work environment.

Anton McDougall – Managing Director First Released: 01 04 2013. Revision No: 0

Next Review: 01 04 2014.